

## FOURTH DAY / NEXT DAY

- ✚ Gatherings (coordinate set up of Gathering space, Music, Media, Speakers, Clergy, Elements)
- ✚ Recruitment of Musicians
- ✚ Music Selection (if needed)
- ✚ Maintain a list of active area Reunion Groups
- ✚ Local Church Outreach
- ✚ Assist Local Churches with hosting Team Meetings, if needed.
- ✚ Community Events: Candlelight & Closing
- ✚ **Committee Chair: Kathy Gold**, 210.381.6784

## COMMUNICATIONS

- ✚ Website – update and maintain regularly
- ✚ Social Media (Facebook)
- ✚ Constant Contact for monthly and special notifications
- ✚ Create and publicize Flyers for all Events
- ✚ Publicize Signup Genius Links from Agape Chair
- ✚ Database Maintenance
- ✚ **Committee Chair: Katie Schultz**, 210.315.1819, katrinashouse@yahoo.com

## RESOURCES

- ✚ Library; Upper Room Publications and Supplies: Manuals, Lanyards, Crosses, Reunion Cards, Worship Books
- ✚ Transfer requested supplies/resources to Event LDs
- ✚ **Committee Chair: Kyra Stuller**, stullerfayth@gmail.com, 210.792.6506

## AGAPE & PRAYER

- ✚ Coordinate Emmaus Storage at UCUMC
- ✚ Supplies Care, Handoffs
- ✚ Coordinate & oversee Trailer Inventory
- ✚ Develop Signup Genius for Agape / Prayer Vigils
- ✚ Collaborate, coordinate and hand over all Community agape to Event Support Team Lead(s)
- ✚ Transport Remaining Agape & Pilgrim Letters
- ✚ Wall Agape from other Communities
- ✚ Provide Prayer Chapel Support as needed
- ✚ **Committee Chair: Laine Fichter**, 210.416.5081 text, Laine.Fichter@yahoo.com; **Co-Chair: Katie Schultz**, 210.315.1819, katrinashouse@yahoo.com

## TRANSPORTATION

- ✚ Transport New Life Trailer to and from Event Site
- ✚ Pilgrim Transport during Event, if necessary
- ✚ Transport other Supplies as needed
- ✚ Coordinate & Transport Golf Carts, ATVs, Tables, etc. as needed
- ✚ Collaborate w/ Treasurer/Bookkeeper on reserving Golf Carts, ATVs, vans, etc. as needed
- ✚ **Committee Chair: Chris Thomas**, ctexasallen@gmail.com, 210.279.8412

## BOARD OFFICERS

- ✚ **Community Lay Director: Laine Fichter**, 210.416.5081 text only, or NewLifeEmmausSA@gmail.com
- ✚ **Community Spiritual Director: Rev. Karen H. Stocks**, rev.khstocks@gmail.com, 210.722.9871
- ✚ **Assistant Community Spiritual Director: Rev. Terry Weber-Rodriguez**, RevRN95@gmail.com, 832.454.5269
- ✚ **Board Secretary: Karen Stocks**
- ✚ **Treasurer: Karen Stocks**

## NOMINATIONS

- ✚ Identify & Recruit Candidates for Board of Directors
- ✚ Prepare election ballots for the Community
- ✚ **Committee Chair: Todd Hermes**, 210.753.6626, toddhermes@gmail.com

## SITE EVALUATION/

- ✚ Research, Tour, Evaluate Event Sites & Costs
- ✚ Collaborate w/ Treasurer/Bookkeeper on Cost Analysis for potential Event Site(s)
- ✚ Present Evaluation Results to the Board
- ✚ Track and Evaluate Status of existing Sites
- ✚ **Committee Chair: Stacy Harless**, gs\_harless@hotmail.com, 210.577.9056

## REGISTRATION

- ✚ Train new Sponsors & provide instructions
- ✚ Review & Process Pilgrim Applications
- ✚ Generate Pilgrim Rosters for Events
- ✚ Collect Pilgrim Fees & forward to Treasurer
- ✚ Email Event letters to Pilgrims and Sponsors
- ✚ Check-In at Event Site
- ✚ Close Event Registration & Rosters
- ✚ Database Updates to Communications Chair
- ✚ Recruit letters for Pilgrims if needed
- ✚ **Committee Chair & Registrar: Karen Stocks**, NLECRRegistrar@gmail.com, 210.722.9871; **Co-Chair: Kyra Stuller**, 210.792.6506

## TEAM SELECTION

- ✚ Walk to Emmaus, Face to Face, Chrysalis Events
- ✚ Review all Team Applications & notes for approval.
- ✚ Generate Team Roster drafts for all Events
- ✚ Present full Roster drafts to the Board
- ✚ Database Updates to Communications Chair
- ✚ Intentional Leadership Development and Progressive Servanthood
- ✚ **Committee Chair: Heinz Roesch**, heinz75@gmail.com, 317.772.0248; **Co-Chair: Chris Thomas**, ctexasallen@gmail.com, 210.279.8412

## CHRYSALIS

- ✚ Review and plan Chrysalis Events (ages 15-18)
- ✚ **Committee Chair: Carla Waldschmidt**, carla.waldschmidt@gmail.com, 210.422.9197